Rapid Test Inventory Log

LHD/ Agency Number: ☐☐☐

Primary Site Number: ☐☐☐

For OraQuick rapid test shipment received enter the date received, lot numbers, lot number expiration date, and number of tests received below.

Date Received:
(mm/dd/yy) ☐☐ ☐☐ ☐☐

Lot Number(s):

Expiration Date(s):
(mm/yy)

Number Tests Received: ☐☐☐☐☐

For inventory control, indicate below the number of damaged tests received, used tests, or unusable tests for the shipment above. Damaged tests should be claimed to the shipper and expired tests should be returned to the Office of AIDS. For unusable tests, indicated the reason (i.e., stored out of range, spilled, damaged in the field, etc.).

Testing Usage Log:

Damaged Tests Received					
Clients Tested					
Counselor Competency					
Control Tests					
Expired Tests					
Unusable Tests *(damaged, stored out of range, spilled, etc.)*					
Tests Unaccounted For					
Total Tests *(should equal Tests Received)*					

Damages claimed? ☐(1) *Yes* ☐(0) *No*

Date tests sent to OA: ____ / ____ / ____ .

Reasons for unusable tests: *(mark all that apply)*
☐(1) *stored out of range*
☐(1) *spilled*
☐(1) *damaged in field*
☐(1) *other reason, specify below:*
_____